

MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Executive Assistant Commissioner *LB*

DATE: May 5, 2003

RE: 2003 Title IX Forms Submission

School	McLean County High School	Reviewed by	Martha Mullins
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The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)		T-35 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)		T-36 (Budget Expenses)
✓	T-2 (Summary Program Chart 2)		T-41 (Checklist – Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.		2002 – 2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	✓	The following forms were omitted and must be submitted by school representatives. <ul style="list-style-type: none"> Forms T-35, T-36 & T-41 submitted by July 15, 2003.
D.		Other Recommendation and Comments:



Kentucky High School Athletic Association

2280 Executive Drive • Lexington, KY 40505 • www.khsaa.org • (859)299-5472 (859)293-5999 (fax)

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

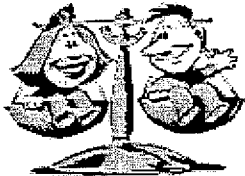
Date: June 20, 2003

Subject: 2002-2003 Annual Report Forms Submission

School: McLean County High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

Date: May 5, 2003

Re: 2003 Title IX Forms Submission

School	<u>Madison County High School</u>	Reviewed by	<u>MARTHA MULLINS</u>
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The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)		T-35 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)		T-36 (Budget Expenses)
✓	T-2 (Summary Program Chart 2)		T-41 (Checklist – Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.		2002-2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	✓	The following forms were omitted and must be submitted by school representatives. <u>Forms T-35, T-36 + T-41. Submit by June 30, 2003.</u>
D.		Other Recommendation and Comments:



APR 02 2003

KHSAA
Form GE19
Rev. 9/02

2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES (To be submitted by April 15, 2003 along with other required forms)

The McLean County High School, Calhoun, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
<u>TC Allinder</u>	<u>235 W 6th St. Calhoun Ky</u>	<u>270-273-3173</u>	<u>Principal</u>
<u>Tommy Burroughs</u>	<u>5760 Hwy 815, Rumsey Ky</u>	<u>270-736-5611</u>	<u>Asst. Principal / Head Baseball Coach</u>
<u>Susan Peiles</u>	<u>1096 Doug Hill Rd. Island Ky</u>	<u>270-486-9392</u>	<u>Volley Ball Coach</u>
<u>Andy Groves</u>	<u>PO Box 316 Sacramento Ky</u>	<u>270-736-5292</u>	<u>Dir. Transportation Head Girls Basketball Coach</u>
<u>Paula Ayers</u>	<u>1525 Highway 1192 Calhoun Ky</u>	<u>270-273-3219</u>	<u>Parent</u>
<u>Celeste Lossden</u>	<u>420 Sand Hill Rd. Livermore Ky</u>	<u>270-278-9041</u>	<u>Student / Softball Basketball</u>
<u>Nathan Sutherland</u>	<u>345 Meadowlark Dr. Calhoun Ky</u>	<u>270-273-3191</u>	<u>Student / Football Trust.</u>
<u>Ed Smart</u>	<u>2423 Cheyenne D. Owensboro Ky</u>	<u>270-926-6159</u>	<u>Athletic Director</u>

Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates:

- August 16, 2002
- January 10, 2003
- * May 23, 2003

Designated the following person(s) as the Title IX coordinator for the school/district:

<u>Jerome Smart</u>	<u>AD</u>	<u>2423 Cheyenne Dr.</u>	<u>270-926-6159</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

[Signature]
Principal's Signature

3-19-2003
Date

[Signature]
Superintendent Signature

[Signature]
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)



2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name: McLean County
 School Enrollment: 454
 Date: 3/19/03
 Completed By: Jerome Smart

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

350 Number of Surveys
~~330~~ Total Returned
9-11 Grades Surveyed

35%

How Was The Survey Administered? Given to Teachers in 4th Block. No Seniors surveyed
 (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

9 Cross Country (Girls)
9 Cross Country (Boys)
6 Field Hockey (Girls)
63 Football (Boys)
21 Golf (Girls)
39 Golf (Boys)
28 Soccer (Girls)
19 Soccer (Boys)
45 Volleyball (Girls)
78 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

18 Basketball (Girls)
84 Basketball (Boys)
42 Gymnastics (Girls)
4 Indoor Track (Girls)
14 Indoor Track (Boys)
33 Swimming & Diving (Girls)
18 Swimming & Diving (Boys)
32 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

<u> </u>	Baseball (Boys)
<u> </u>	Fast Pitch Softball (Girls)
<u> 32 </u>	Slow Pitch Softball (Girls)
<u> 12 </u>	Tennis (Girls)
<u> </u>	Tennis (Boys)
<u> 21 </u>	Track (Girls)
<u> 39 </u>	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>Boys Volleyball</u>	<u>15</u>
<u>Wrestling</u>	<u>13</u>
<u>Swimming / Diving</u>	<u>20</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u>Church Softball</u>	<u>22</u>
<u>Church Basketball</u>	<u>25</u>
<u>Church Volleyball</u>	<u>18</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>Boys Volleyball</u>	<u>18</u>
<u>Basketball</u>	<u>13</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Participation in Non-School Sports Activities
 (From Student Survey T-61 Question 7)

Sport	Number
Football (Backyard)	15
Gymnastics	8

Reasons for not participating in interscholastic athletics.
 (From Survey Question 8)

Response	Number
23 I prefer other activities such as band, chorus, etc.	23
63 I don't have time	63
24 The practice schedules and game times are inconvenient	24
29 The sport I like isn't offered	29
21 It's too expensive	21
7 I prefer to participate in club or intramural sports	7
60 Working	60
35 Other	35

Student Suggestions to encourage participation

Most said No
 Some mentioned coaches
 cost / conflict in work


 Principal's Signature

3-19-03
 Date

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev. 9/02

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	204	44.6	85	46.4
Row 2	BOYS	253	55.4	98	53.6
Row 3	Totals	457	100%	183	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: _____

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: TAD Date: 3-19-03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
 Form T2
 Rev. 9/02

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	7	61	1	10	
	Row 2	j.v.:	3	15	2	9	
	Row 3	frosh:	2	9	1	4	
	Row 4	total:	12	85	3	23	27.0
BOYS	Row 5	varsity:	7	78	0	0	
	Row 6	j.v.:	3	20	0	0	
	Row 7	frosh:	1	0	0	0	
	Row 8	total:	11	98	0	0	0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: _____

Date: _____

3-19-03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

KHSAA
 Form T3
 Rev. 9/02

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)	BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO	NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	NO	NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?		

Principal's Signature: T. Ad

Date: 3-19-03

2002-2003

ACCOMODATION OF INTERESTS AND ABILITIES+
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	7	61	71.8
Row 2	j.v.:	3	15	17.6
Row 3	frosh:	2	9	10.6
Row 4	total:		85	100%
Boys				
Row 5	varsity:	7	78	79.6%
Row 6	j.v.:	3	20	20.4
Row 7	frosh:	1		
Row 8	total:		98	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: TAH Date: 3-19-03

School Year: 2002-2003

Signature: _____

Date: 3/19/03

**TITLE IX
CORRECTIVE ACTION PLAN**

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
<p>Increase Female's participation Increase Girls Prime Time Play in Basketball.</p>	<p>Add Volleyball Boy/Girls Doubleheader.</p>	<p>2002 Fall Added Girls Volleyball 2002-2003 3 Boy/Girl Doubleheader Doubled our Girls Prime Time office.</p>

TOTAL EXPENDITURES
 G = 32,240 (38%)
 B = 52,320 (62%)
 84,560

BUDGETS - PROGRAM COMPARISON CHART I

Participating in
 G = 46,900 vs 38%
 B = 54,900 vs 62%

Teams	equipment and supplies		travel		awards		coaches' salaries		facilities improvements		publications (if sport-specific)	
	B*	E	B	E	B	E	B	E	B	E	B	E
G basketball	5000	6000	-	3210	-	500	10550	10550	-	-	-	-
B basketball	5000	5005	-	2980	-	225	10550	10550	-	-	-	-
G softball	2000	1800	-	1800	-	275	2500	2500	-	-	-	-
B baseball	2000	2200	-	1400	-	300	2500	2500	-	-	-	-
G cross country	250	-	-	780	-	0	1200	1200	-	-	-	-
B cross country	250	200	-	↓	-	0	1200	1200	-	-	-	-
G golf	250	275	-	430	-	0	1200	1200	-	-	-	-
B golf	250	200	-	475	-	0	1200	1200	-	-	-	-
G soccer	No Sport											
B soccer	No Sport											
G swimming	No Sport											
B swimming	No Sport											

Signature: *Jen E Lind* Date: 6/30/13

BUDGETS - PROGRAM - COMPARISON CHART 2

Teams	equipment and supplies		travel		awards		coaches' salaries		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	500	350	-	800 400	-	0	2950	2950	-	-	-	-
B track	500	400	-	400 200	-	0	2950	2950	-	-	-	-
G tennis	250	225	-	1000 525	-	0	1200	1200	-	-	-	-
B tennis	250	190	-	525 200	-	0	1200	1200	-	-	-	-
G volleyball	2000	1800	-	1450	-	200	1750	1750	2000	1800	-	-
B wrestling	NO Sport											
G (list sport)												
B (football)	5000	5500	-	1490	-	0	13300	11500	-	-	-	-
G (list sport)												
B (list sport)												

* "B" is for budgets and "E" is for expenditures

Signature: *Jean E. Lind*

Date:

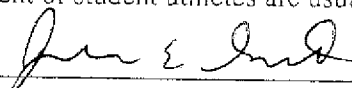
6/30/07

2000-2001 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM (Compliance)
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities		X	
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships**			X
Tutoring**			X
Housing and Dining Facilities and Services**			X
Recruitment of Student Athletes**			X

** Athletic scholarships, tutoring specifically for athletes, housing and dining facilities and services, and recruitment of student athletes are usually not relevant at the high school level.

Signature:  Date: 6/30/03